### London

London is a famous and historic city. It is the capital of England in the United Kingdom. The city is quite popular for international tourism because London is home to one of the oldest-standing monarchies in the western hemisphere.

Rita and Joanne recently traveled to London. They were very excited for their trip because this was their first journey overseas from the United States.

Among the popular sights that Rita and Joanne visited are Big Ben, Buckingham Palace, and the London Eye. Big Ben is one of London's most famous monuments. It is a large clock tower located at the northern end of Westminster Palace. The clock tower is 96 meters tall. Unfortunately, Rita and Joanne were only able to view the tower from the outside. The women learned that the tower's interior is undergoing renovations until 2021. Fortunately, the London Eye, the city's famous Ferris wheel, was open to the public. The London Eye is situated along the southern shores of the Thames River. This attraction stands 135 meters high. It is one of London's most well-known spots for gaining aerial views of the city. Each capsule of the Ferris wheel can hold up to 25 passengers. When their capsule stopped at the top of the Ferris wheel, the women took spectacular panoramic photographs of the beautiful cityscape below.

The last place that Rita and Joanne visited was Buckingham Palace, the home of the Queen of England.

The women were impressed by the palace's incredible architecture and historical value. Both Rita and Joanne enjoyed watching the Queen's guards outside the palace. These guards wore red tunic uniforms, shiny black boots, and bearskin hats. Despite the women's attempts to catch the attention of the guards, the guards are specifically trained to avoid distractions. Because of this, the guards ignored the women completely. Joanne and Rita had an amazing time visiting the city of London, and they are inspired to seek more international travel destinations in the future.

Tutela costituzionale della proprietà e provvedimenti ablativi: in particolare: l'espropriazione per pubblica utilità

I beni della Pubblica Amministrazione

Il candidato descriva un applicativo di videoscrittura come ad esempio Word con particolare riferimento all'inserimento di elenchi puntati o numerati

## The Grand Canyon

The Grand Canyon, one of the Seven Wonders of the Natural World, is located in the state of Arizona. It is also a UNESCO World Heritage Site. Formed by over 70 million years of erosion from the Colorado River, the Grand Canyon offers a spectacular view. The canyon spans 277 miles in length, up to 18 miles in width, and it measures over a mile in depth at its deepest points. Carlos always wanted to visit the Grand Canyon, and recently he received the chance to hike some of the trails and take several panoramic photographs during his visit.

When Carlos arrived at the visitor center, he watched a brief movie that taught tourists about the Grand Canyon National Park and the geological history of the canyon's formation. Later, Carlos followed a hiking trail to become even further acquainted with the canyon. While walking through the trails, Carlos saw some tourists riding donkeys to traverse the canyon's ridges. Throughout his hiking expedition, Carlos used a map to find some of the best hot spots for photographs within the canyon.

He revisited some areas at different points in the day because sun angles and lighting can make a big difference in the quality of a photo. Carlos was very pleased that he got to travel to the Grand Canyon. He loves hiking and photography, so this was the perfect outdoor experience for him. He posted all of his best pictures on social media, and his friends were amazed by his breathtaking, panoramic shots.

Il candidato descriva le funzionalità principali di un foglio di calcolo come ad esempio Excel

Il "sistema" dell'anticorruzione e gli obblighi di trasparenza

I vizi dell'atto amministrativo. In particolare . l'eccesso di potere

#### San Francisco

In June, Diane visited her friends who live in San Francisco, California. This was Diane's first time in the city, and she enjoyed her opportunities to walk around and explore. On the first day of her trip, Diane visited the Golden Gate Bridge. This red suspension bridge measures 1.7 miles in length. Diane and her friends did not walk across the bridge. However, they viewed it from the Golden Gate National Recreation Area, which offers hiking trails, picnicking areas, and presents

spectacular views of the bridge and city. Diane and her friends made sure to take a group photograph here, featuring the bridge in the background.

The next day, Diane and her friends visited Alcatraz Island. This island is located 1.25 miles offshore in the San Francisco Bay. It used to serve as a lighthouse, military fort, and prison. Diane and her friends took a small tour boat across bay to reach the island. Their visit included a guided tour through the old military base and prison. They also took a walk around the island to appreciate some of the native wildlife in addition to the views of the city.

Diane and her friends spent the final day of her vist in San Francisco's downtown area. Diane's favorite part of her entire trip was taking a trolley to transport her up and down the hilly streets of San Francisco. Diane did a lot of shopping downtown on her last day. She and her friends celebrated the end of her visit by having dinner at one of San Francisco's best restaurants.

Le fasi delle procedure di affidamento di lavori, servizi e forniture e le modalità formali di stipula del contratto

La conferenza dei servizi

Il candidato descriva le funzionalità principali di un programma per la gestione della posta elettronica coome ad esempio Outlook

I provvedimenti ampliativi della sfera giuridica dei privati. In particolare: concessioni ed autorizzazioni

## Los Angeles

Stephanie recently took a weekend trip to Los Angeles, California. Los Angeles is a coastal city situated along the Pacific Ocean. Many celebrities earned their claim to fame here. Although the town offers many attractions centered around Hollywood culture, there is a lot to see and visit in Los Angeles.

Of course, all things related to Hollywood are popular tourist attractions. The Hollywood Sign, located the Hollywood Hills of the Santa Monica Mountains, is a famous landmark for this star-studded town. Once in downtown Hollywood, it's possible to take a stroll along the Hollywood Walk of Fame. This landmark contains more than 2500 brass stars dedicated to celebrities who have made a significant impact on the entertainment industry. In Hollywood, visitors can even take tours of popular movie studios. Stephanie had a chance to visit Universal Studios, which produces her favorite films.

Los Angeles is also a popular beach town, offering plenty of opportunities for sunbathing and surfing. A common beach destination is the Santa Monica Pier, which offers rides and attractions to its visitors. Here, Stephanie rode the iconic Ferris wheel, which offered her a spectacular view of the city and coast.

These are just some of the things Stephanie experienced during her visit to Los Angeles. She loved her trip, and she hopes to return someday soon.

Il candidato descriva le funzionalità principali di formattazione di un testo tramite un sistema di videoscrittura come ad esempio Word

Il responsabile del procedimento: ruolo, funzioni e rapporti con il titolare del potere decisionale

Strumenti di pianificazione finanziaria e gestionale: DUP e PEG

Riconoscimento dei debiti fuori bilancio

# The Statue of Liberty

The Statue of Liberty, arguably one of New York City's most iconic symbols, is a popular tourist attraction for first-time visitors to the city. This 150-foot monument was gifted to the United States from France in order to celebrate 100 years of America's independence. The statue is located on Liberty Island, and it is accessible by taking a ferry from either Battery Park in New York City or Liberty State Park in Jersey City.

When Claire visited the Statue of Liberty for the first time, she instantly admired it as a symbol of freedom. Claire made sure to make reservations before her visit because only 240 people are permitted to climb the staircase to the top of the statue every day. After climbing almost 400 stairs, Claire received spectacular views of the city from the statue's crown.

During her visit, Claire learned that the Statue of Liberty was not always the color that it is now. She found out that because the statue's exterior is made of copper, the statue oxidized over time, giving it the greenish appearance it has in present day. When it was first constructed, the statue was the same color as a shiny penny! After touring the Statue of Liberty, Claire spent the rest of the day in New York

City visiting other important monuments and historic landmarks. Claire left New York hoping to have had the time to explore more sites, but she can't wait to return to the city in the future.

I principi dell'azione amministrativa ai sensi dell'art. 1 legge 241/90

Strumenti di concertazione tra PPAA: convenzioni , accordi di programma ed accordi ex art. 15 legge 241/90

Diritti e doveri dei pubblici dipendenti

Il candidato descriva un applicativo di videoscrittura come ad esempio Word con particolare riferimento all'uso delle tabulazioni